

8th September, 2016.

REF: GDC/SC/OT/009/2016-2017

TO: All Bidders

Dear Sirs,

ADDENDUM 1: CLARIFICATION

**RE: TENDER FOR SUPPLY AND DELIVERY OF OFFICE STATIONARY FOR
A PERIOD OF ONE YEAR (FRAMEWORK CONTRACT) –
GDC/SC/OT/009/2016-2017 (RESERVED FOR THE SPECIAL GROUPS).**

In response to bidders request for clarification, GDC provides the following clarification:

Bidder's Question 1:

Will the tender require tender security?

GDC's Response:

Refer to Clause 2.14 Section 2.14.1 of the tender document.

Bidder's Question 2:

Will the tender require a Manufacturer's Authorization Letter?

GDC's Response

There's no requirement for a Manufacturer's Authorization Letter?

Bidder's Question 3:

I have checked catalogues and cannot find specific items codes for the Sheaffer Pens?

GDC's Response

All Bidders are required to meet the item codes and requirements as specified in the tender document.

Bidder's Question 4:

On page 32, Envelopes A3, A4, A5 are to be quoted in packets and DL smooth in carton?

GDC's Response

The Khaki brown smooth Envelopes A3, A4 and A5 are in packets of fifty (50per packet) and the DL window envelope (peel & seal) smooth of 90GSM – White in Colour are also

in carton of fifty (50per packet).

NB: The closing date and all the other requirements/instructions remain unchanged.

Yours faithfully



**DORIS KYAKA,
MANAGER, SUPPLY CHAIN**

